

Middlesex Public Library
1300 Mountain Avenue
Middlesex, NJ 08846

Minutes of Board of Trustees Meeting on July 14, 2025

Call to Order

Due to a severe rain storm and the flooding of the Community Room, the regular meeting of the Middlesex Library Board of Trustees was held by conference call on Monday, July 14, 2025. James Benson, Board President, called the meeting to order at 7:05 p.m.

Announcement of Compliance with Open Public Meeting Law

The President read the announcement of the meeting in compliance with the Open Public Meeting Law. (N.J.S.A. 10:4-6) stating that notice of the meeting has been published in the Courier News, Home News and the Star Ledger and has been posted on the Library's public bulletin board.

Roll Call of Members

X – Represents member present at meeting

- X James Benson, President
- X Emily DeScenza, Vice President
- X Melissa Fedosh, Treasurer
- X Susen Edwards, Secretary
- Barbara Ferris, Member At Large
- X Beverly Weber, Member At Large
- X Dina Fornataro, Member At Large
- Erin Gomez, Representative of the Superintendent of Schools
- Dave Oliver, Representative of the Mayor
- X Christine George, Library Director

Approval of Minutes of Prior Meeting(s)

Due to the emergency situation, President Benson opted to move the approval of the June minutes to our next meeting.

Reports of Officers

There were no Reports of Officers.

Financial Report/Payment of Bills

Bills that arose since the last Board meeting and current payments for this month and last were reviewed and approved. See Payment of Bills Report for more information.

Board members did not have access to a written copy of the bills. Director George said she will email this document to the Board at a later date.

Director George read each bill, its amount, and an explanation.

Baker & Taylor bills were for both adult and juvenile acquisitions. Three checks were issued to Stella (formerly LMxAC): \$3,685.28 is for our quarterly assessment for digital media; \$1,341.07 is our annual fee for Polaris circulation software; \$3,000.00 is for additional funds for Hoopla to ensure our patrons have access to reading material.

Director George was reimbursed for a number of items for the History Room. All our automatic monthly payments have been paid. There were no unusual expenses for the month.

The total amount of bills for July is \$29,666.77.

Melissa Fedosh moved to accept Resolution 2025-10 authorizing payment of all bills. Emily DeScenza seconded the motion. All were in favor. The following resolution was passed:

“WHEREAS THE ATTACHED BILLS AND CLAIMS AGAINST THE Free Public Library of the Borough of Middlesex have been examined and audited by the Treasurer of the Library, NOW THEREFORE BE IT RESOLVED by the Free Public Library of the Borough of Middlesex and the Trustees thereof that the attached bills and claims are hereby approved for payment.”

Director George will email Board members the Monthly Budget Report for July 2025.

Circulation Report, Director’s Report, Committee Reports, Friends of the Library Report, Unfinished Business, and New Business

None were discussed. Director George will email copies of the reports to Board Members.

Public Discussion

There was no Public Discussion.

Executive Session

There was no Executive Session.

Adjournment

The meeting was adjourned at 7:17 p.m. on a motion made by Dina Fornataro and seconded by Emily DeScenza. All were in favor.

The next meeting of the Board of Trustees will be on Monday, August 11, 2025, at 7:00 p.m. in the Community Room of the Library.

Respectfully submitted,

Susen Edwards
Secretary
July 15, 2025

NOTE: These minutes will be available to the public for inspection and/or copying once they are approved at a subsequent Board meeting.