

Middlesex Public Library
1300 Mountain Avenue
Middlesex NJ 08846

Minutes of Board of Trustees Meeting on February 12, 2018

Call to Order

The regular meeting of the Middlesex Library Board of Trustees was held in the Community Room of the Library on Monday, February 12, 2018. Dan Gilroy, Board Vice-President, called the meeting to order at 7:02 p.m.

Announcement of Compliance with Open Public Meeting Law

The Vice-President read the announcement of the meeting in compliance with the Open Public Meeting Law (N.J.S.A. 100:4-6), stating that notice of the meeting has been published in the Home News and the Star Ledger and has been posted on the Library public bulletin board.

Roll Call of Members:

X – Represents member present at meeting

- James Benson, President
- X Dan Gilroy, Vice-President
- Melissa Fedosh, Treasurer
- Susen Edwards, Secretary
- X Mary Lou Johnson, Member at Large
- X Cathy Ferris, Member at Large
- Barbara Ferris, Representative of the Superintendent of Schools
- X Emily DeScenza, Representative of the Mayor
- X Beverly Weber, Member at Large

Approval of Minutes of Prior Meeting

A motion to approve the minutes of the previous Board meeting held on January 8, 2018, was made by Beverly Weber and seconded by Cathy Ferris. All were in favor.

Financial Report/Payment of Bills

Bills that arose since the last board meeting and current payments for this month and last were reviewed and approved.

A motion for a resolution to pay the bills was made by Cathy Ferris and seconded by Emily DeScenza. All were in favor. The following resolution was passed:

“WHEREAS THE ATTACHED BILLS AND CLAIMS AGAINST THE Free Public Library of the Borough of Middlesex have been examined and audited by the Treasurer of the Library, NOW THEREFORE BE IT RESOLVED by the Free Public Library of the Borough of Middlesex and the Trustees thereof that the attached bills and claims are hereby approved for payment.”

Circulation Report

The January circulation figures showed that circulation is down.

Director's Report

Director May Ho presented the monthly report for February on the operation of the Library. See Director's Report for details.

1. On a motion by Cathy Ferris and seconded by Mary Lou Johnson the board approved the LMX budget.
2. The Community Room Policy was discussed. The present policy, allowing only 501-C organizations, will be continued.
3. At present there is no interlibrary loan service, causing major delays in getting patron requests. A new carrier is being sought.
4. The director is working on major Windows 10 upgrade on all the public machines.

Committee Reports

Beverly Weber reported that a cheer basket had been given to Mrs. Shamberger (wife of custodian Larry Shamberger). Mrs. Shamberger has undergone surgery for cancer.

Friends of the Library Report

Two upcoming events by the Friends were announced. A program on George Washington will be given on February 18, and a lecture on eliminating clutter will be given on March 7.

Unfinished Business

The borough's insurance company has not yet answered the question of whether or not Friends' programs are covered by the municipal policy.

There was no New Business, Public Comment, or Executive Session.

Adjournment

The meeting was adjourned at 8:05 p.m. on a motion made by Cathy Ferris and seconded by Emily DeScenza.

The next meeting of the Board of Trustees will be held on Monday, March 12, at 7:00 p.m., in the Community Room of the Library.

Respectfully submitted,

Beverly Weber
Acting Secretary
February 15, 2018

NOTE: These minutes will be available to the public for inspection and/or copying once they are approved at a subsequent Board meeting.